



Web Site Privacy Policy

Last Updated January 22, 2007

FCS International provides this privacy statement to demonstrate their firm commitment to the maintenance of privacy for all who visit this web site. The following text is intended to detail the information-gathering and dissemination practices for this web site.

Collection and Use of Information

During a visit to www.fcstraining.com (FCS Training), your privacy is respected. This web site does not collect personal information about you unless you choose to provide such information by phone, fax, e-mail, or by creating an account. This information is protected under the Federal Privacy Act.

A visitor's personal information received by e-mail is available only to the office personnel who require this information to respond to inquiries. FCS International does not use this information for any other purpose.

Security of Personal Information

FCS International cannot guarantee the security of information sent by means of any electronic system, including e-mail. We recommend that you do not send sensitive personal information (such as credit card details) in any e-mail at this time.

You can contact FCS International by postal mail at 158 Casimir Street, Suite 200, Port Perry, Ontario, Canada, L9L 1B7, or by calling 905-985-6811.

Information Collected in Server Logs

In the normal course of establishing and maintaining web connections, the FCS Training server automatically logs information about visits to this web site. This includes statistical information, such as a visitor's IP address, type of operating system, time and duration of the visit, web pages requested, and the domain name of the server from which the visit originates. These statistics are made available only to the FCS Training web site management team so they can continue to ensure that the visitor experience is optimal.

The server log information collected does not enable identification of individual visitors. However, the web site management team may review server logs for security purposes (in particular, to detect intrusions into the network). The possibility therefore exists that server log data, which contains a visitor's IP address, could be used to trace and identify individuals where instances of criminal malfeasance are involved. In these cases, raw data logs would be shared with the appropriate investigative body. Under normal

circumstances, logs are retained for a maximum of 365 days.

Information Collected by Cookies

The FCS Training web site utilizes small data files, called cookies, to log you into the secured training area. These cookies are not used to collect or store sensitive personal information.

Other Privacy Policy Notes

FCS International utilizes an outside organization to develop and maintain the FCS Training web site. By contacting the FCS Training webmaster, Myplanet Network, you are sending information to that outside organization.

This web site may contain links to other web sites not hosted at the web address of www.fcstraining.com. These web sites may have different policies for the collection and dissemination of information and are not covered by FCS Training's web site privacy policy.

Contacting the Privacy Officer

In accordance with the Personal Information Protection and Electronic Documents Act, FCS International has appointed a Privacy Officer to oversee the collection and storage of any personal information obtained through normal business practices. Questions about this policy may be directed to the Privacy Officer by postal mail to 158 Casimir Street, Suite 200, Port Perry, Ontario, Canada, L9L 1B7, by calling 905-985-6811, or by e-mail to ncruickshank@fcsinternational.com.

Individuals may contact the Office of the Privacy Commissioner, www.privcom.gc.ca, if they are dissatisfied with the response they receive from FCS International's Privacy Officer on a privacy concern related to the web site.